



### **Salto Gymnastics Club: Photography Policy**

As a Club we adopt the British Gymnastics Photography Policy (March 2020) and as below:

Photography and Use of Imagery General Principles Concerning the Use of Photographs or Recorded Images Implicit within the BG policies and procedures for the Protection of Children is the commitment to ensure that all publications and media represent participants appropriately and with due respect. It is not the intention of BG to prevent parents from taking pictures of their children, gymnasts of their friends, or enthusiasts of the sport of gymnastics, but rather to ensure that photographic practices are carefully managed and effective prevention measures are in place to deter anyone with undesirable intentions from taking and publishing inappropriate images. All photographs taken by Coaching Staff or Staff of Salto Gym Club should be taken only on a Club owned Device. Personal Phones should not be used at any time.

Parents can send photographs to the Club via the dedicated email address: [socialmedia@saltogym.org](mailto:socialmedia@saltogym.org)

All BG registered organisations must comply with the following guidelines:

- Ensure that gymnasts and/or the person with parental responsibility is fully aware, in advance of the details of where images of the gymnast may be published and are afforded the opportunity to object.
- No personal information, other than their name and their club, should accompany published images (particular provisions apply in connection to photography at public events such as competitions and displays below).
- While some editing of images is acceptable, images taken of gymnasts should not be modified, merged or manipulated in a way which might cause embarrassment or distress to the subject or cause the final image to be inappropriate.
- Care must be taken to ensure that images of children who are under a court order are not recorded or published without permission.
- Simultaneous "live" streaming of images onto a website is no longer recommended by BG until national guidance is provided. Prior guidance must be sought from BG. BG recommends prerecording and, where appropriate, editing material to remove any inappropriate images before it is published.
- Any instance of the use or publication of inappropriate images of gymnasts should be reported to BG who may then inform the appropriate authorities and/or consider any further action.
- Clubs are strongly recommended to introduce a consent form, ideally as part of the process applied when a gymnast joins the club, concerning the taking or use of images whilst at events or during training.
- Clubs are to give due consideration to the secure storage of images. They should not be stored on unencrypted portable equipment such as laptops, memory sticks or mobile phones. Avoid using any personal equipment or personal social media platform (whether to publish or store). Only use devices belonging to the club.
- Withdrawal of consent to use photographs/Images. In circumstances, where parental consent is withdrawn, clubs must adhere to existing Data Protection legislation and guidance provided by the Information Commissioners Office. The Act states that where consent has been removed, the relevant organisation must conform to such a request within a reasonable amount of time. Whilst this is not further defined in law, clubs must do so as soon as possible and provide confirmation to the parent(s) of such.



British Gymnastics recognises that there is a potential for abuse of any image placed on the Internet or within other forms of media. Although the exploitation of such images may be rare, BG has a responsibility to provide guidance on how images of children and young people should be used to reduce the risk of potential 'grooming'. Those creating or administering websites should carefully monitor their content to eliminate the use of inappropriate images or improper text. When determining whether it is appropriate to publish a photograph on a website or another form of media, consideration should be given to both the potential for inappropriate use of an image and the possibility that an individual could make contact with a child by using any personal and club details placed on line.

The following steps should be taken to reduce the risk from the publication of imagery:

- Do not use any personal details if it is possible from the image to ascertain a specific location, or there are any details on your site about the training venue.
- If it is not possible to ascertain any training or competitive location, consider using a first name only next to an image.
- The dress of a child should be considered when using the photo: - i.) If it is a posed shot for example taken during a medal presentation, try to ensure that the child is fully clothed in a tracksuit or similar attire.