



Viewing Gallery & Spectator Code of Conduct Policy

At Salto Gymnastics Club, we are proud to offer a viewing gallery that allows parents and carers to watch some sessions. To ensure the safety, comfort and enjoyment of everyone, all spectators must adhere to the following rules and guidelines.

1. Seating and Capacity

- All spectators must remain seated on the bleacher seating provided.
- Standing in the coffee bar area, around the glass viewing panels, on the stairs, or in walkways is not permitted.
- Please use only one seat per person and do not spread personal belongings across multiple seats.
- Additional seating, including camp chairs, fold-up chairs, picnic blankets, or any other personal seating arrangements, is not permitted.
- If red chairs are stored in the viewing gallery, please do not remove or use them.
- Please do not sit on the coffee bar.

2. Balcony Capacity and Attendance

- The viewing gallery has a strict maximum capacity which we must adhere to for health and safety and fire regulations.
- Parents of children attending pre-school or recreational classes or sessions once per week may use the gallery during their child's session.
- For gymnasts attending multiple sessions per week, particularly squad gymnasts, designated viewing nights are allocated to help manage spectator numbers.
- We appreciate your cooperation in helping us maintain a safe environment for everyone.

3. Supervision of Children

- Any person you bring with you to spectate remains your responsibility at all times.
- Children must be supervised by an appropriate adult while in the viewing gallery.
- Children must not run around the balcony area.
- Children must not use the stairs unattended and must always be accompanied by an adult when moving between floors.

4. Conduct While Watching

- The viewing gallery is a spectator area only.
- Parents and spectators must not coach, instruct, shout to, or otherwise communicate with gymnasts during sessions.
- Please allow coaches to coach and gymnasts to focus on their training without distraction.



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- All spectators are expected to behave respectfully towards gymnasts, coaches, staff members, volunteers and other families.
- Vocal Discussions regarding individual gymnasts, coaches, classes or club matters should not take place in the viewing gallery.
- Any concerns should be raised directly with a Head of Department (HOD), Club Management Team, or Reception.

5. Filming, Photography and Video Calls

- Filming, recording, photographing or video calling from the viewing gallery is strictly prohibited.
- This rule is in place for safeguarding and privacy reasons.
- If a member of staff believes filming or recording has taken place, you may be asked to delete the content immediately and show proof that it has been removed.

6. Working from the Viewing Gallery

- Parents are welcome to bring laptops, books, tablets or other items for quiet personal use while spectating.
- However, the viewing gallery is not designed as a dedicated workspace.
- The club cannot provide a private, confidential or secure environment for personal or work-related discussions, meetings or calls.
- Any confidential discussions are undertaken at your own discretion and risk.

7. Books and Resources

- We provide a small selection of children's books to help keep younger siblings entertained.
- Please ensure books are treated with care.
- All books must be returned to the storage box after use.
- The area must be left tidy for the next users.

8. Cleanliness and Personal Belongings

- Please clean up after yourself and dispose of rubbish in the bins provided.
- Take all personal belongings with you when leaving.
- The club cannot accept responsibility for lost, stolen or damaged items.
- Please help us keep the viewing gallery clean and presentable at all times.

9. Lost Property and Items Dropped Behind Seating

- Our seating is retractable and items can occasionally fall beneath or behind the bleachers.



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- Due to health and safety procedures, staff may not be able to retrieve items immediately.
- Retrieval may take up to 24 hours depending on operational requirements.

10. Use of Staff Facilities

- The upstairs kitchen and staff facilities are for staff use only.
- Spectators may fill water bottles from the cold-water facilities where available.
- Please do not use:
 - The hot water tap
 - Staff fridges/freezers
 - Microwaves
 - Staff food or refreshments
 - Any other kitchen equipment

11. Safety Requirements

- Please do not throw any items over the balcony.
- Personal electrical devices must not be plugged into club sockets.
- Only club-approved and PAT-tested equipment may be connected to club electrical outlets.
- If you notice anything that appears unsafe or requires attention, please report it to Reception immediately.

12. Emergency Procedures

Fire Alarm

In the event of a fire alarm:

- Remain calm.
- Leave the viewing gallery promptly.
- Proceed downstairs using the stairway.
- Exit through the designated ground-floor exit.
- Follow all instructions given by members of staff.

Loss of Power

In the event of a power outage:

- Please remain seated.
- Await further instructions from a member of staff.



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13. Respect for the Facility

We are proud to offer a viewing gallery and ask all spectators to treat the area, furnishings and facilities with respect. Your cooperation helps us maintain a safe, comfortable and welcoming environment for all families.

To help us maintain a safe and comfortable environment, staff may ask spectators to move to the designated seating areas if they are standing near the glass, coffee bar, walkways, stairs or other non-seated areas. We kindly ask that all spectators follow any reasonable instructions given by staff.

Agreement to Comply

By entering and using the viewing gallery, you agree to comply with this Viewing Gallery & Spectator Code of Conduct. Failure to follow these rules may result in you being asked to leave the viewing gallery or having viewing privileges restricted where necessary for the safety, welfare and enjoyment of others.